

**MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
SPECIAL MONTHLY SCHOOL BOARD MEETING
MONDAY, JUNE 24, 2013**

5288

PURPOSE A special meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, June 24, 2013 in the District Administration Office Board Room. Vice President Carol Cunningham called the meeting to order at 6:30 P.M.

Pledge of Allegiance to the Flag was given.

ROLL CALL Members present: Dawn Berrigan, Carol Cunningham, Duane Deitrich, Mary Alice Hartranft, Carol McCarthy (arrived 6:35 p.m.) Christine Naegel, Donald Panto, and Sally J. Reiss

Members absent: Penny Hahn – was contacted by phone for voting on budget at 6:30 p.m., then disconnected phone at 6:47 p.m.

Non-members present: Robert J. Spengler, Superintendent
David Ascani, High School Principal
Wayne Karess, District Network Manager
William Gasper, Supervisor of Facilities
Lois Reed, Business Supervisor
David Knerr, Solicitor

Visitors: See list inserted in Permanent Minute Book

Penny Hahn contacted by phone at 6:30 p.m.

ADOPTION OF THE 2013-2014 SCHOOL YEAR BUDGET Motion by Deitrich, seconded by Berrigan, there-upon the Secretary reported that the proposed final budget for the fiscal year of the Catasauqua Area School District beginning July 1, 2013 and ending June 30, 2014, a copy of which is inserted in the Permanent Minute Book, and has been duly advertised according to law and available for public inspection to all persons interested for more than twenty days prior to this meeting, it was:

RESOLUTION FOR THE FINAL ADOPTION OF BUDGET – 2013-2014

The Catasauqua Area School District Budget for the school year 2013-2014 and the taxes incorporated into the collection of needed receipts for the school district should be adopted at this meeting of the School Board. The budget has been duly advertised as prescribed by State Law.

Resolution & Budget Inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call –Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Panto aye; Berrigan nay, Naegel nay, and Reiss nay. Three (3) nays.
Motion carried.

ADOPTION OF THE CAFETERIA FUND 2013-2014 SCHOOL YEAR BUDGET Motion by Reiss, seconded by Hartranft, to adopt the Catasauqua Area School District cafeteria fund budget for the school year 2013-2014 at this meeting of the school board. RECOMMENDATION: That the Board of School Directors adopt the final adoption of the Cafeteria fund Budget of the Catasauqua Area School District for the 2013-2014 school year in the amount of **\$752,122**.

Budget inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

At this time, 6:47 P.M. – Penny Hahn left meeting by phone disconnect.

MINUTES APPROVED BOARD MEETING MEETING - MAY 7, 2013 Motion by Deitrich, seconded by McCarthy, the minutes of the board meeting held on May 7, 2013 be approved as presented. Motion carried.

MINUTES APPROVED BOARD MEETING MEETING – MAY 13, 2013 Motion by McCarthy, seconded by Hartranft, the minutes of the board meeting held on May 13, 2013 be approved as presented. Berrigan and Deitrich abstained from voting due to being absent from this meeting. Motion carried.

MINUTES APPROVED SPECIAL BOARD MEETING - MAY 23, 2013 Motion by Deitrich, seconded by McCarthy, the minutes of the special board meeting held on May 23, 2013 be approved as presented. Motion carried.

MINUTES APPROVED BOARD MEETING MEETING – JUNE 4, 2013 Motion by Deitrich, seconded by McCarthy, the minutes of the board meeting held on June 4, 2013 be approved as presented. Motion carried.

TREASURER'S REPORT MAY 2013 Motion by McCarthy, seconded by Deitrich, the report of the Treasurer for May 2013 be approved as presented. Motion carried.

APPROVAL OF BUDGET TRANSFERS MAY 2013 Motion by Reiss, seconded by Deitrich, approving the request for budget transfers for the month of May 2013.

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL FOR PAYMENT OF ALL ACCOUNTS PAYABLES BILLS - JUNE 2013 Motion by McCarthy, seconded by Berrigan, all accounts payables bills as presented in the amount of **\$898,920.24** be approved as follows:

General Fund Bills-A/P June 10, 2013	\$866,636.62
Cafeteria Bills – A/P June 10, 2013	<u>32,283.62</u>
TOTAL	\$898,920.24

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO RATIFY ALL MANUAL BILLS MAY 2013 Motion by McCarthy, seconded by Berrigan, all manual bills as presented in the amount of **\$1,110,497.83** be approved as follows:

General Fund Manual Checks – May 2013	\$ 91,073.94
Cafeteria Fund Manual Checks – May 2013	3,008.72
Payroll – General Fund – May 2013	939,559.75
Payroll – Cafeteria – May 2013	29,698.04
Activities Fund Bills – May 2013	<u>47,157.38</u>
TOTAL	\$1,110,497.83

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO RUN MANUAL CHECKS PRIOR TO JULY 8, 2013 BOARD MEETING Motion by McCarthy, seconded by Deitrich, granting approval to run manual checks on June 28, 2013, prior to July 8, 2013 board meeting – end of year recommendation.

END OF YEAR RECOMMENDATION **ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO RUN MANUAL CHECKS ON JULY 15, 2013 Motion by McCarthy, seconded by Deitrich, granting approval to run manual checks on July 15, 2013, prior to August 12, 2013 board meeting.

PRIOR TO AUGUST 12, 2013 BOARD MEETING **ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL OF HOMESTEAD & FARMSTEAD Motion by McCarthy, seconded by Deitrich, granting approval of the Homestead and Farmstead Resolution as presented.

EXCLUSION RESOLUTION **Resolution inserted in Permanent Minute Book**

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO VOTE FOR OPTION B FOR M.S. CLEANING SERVICES BID Motion by McCarthy, seconded by Berrigan, granting approval to vote for Option B for the contract for Middle School Cleaning, Janitorial, and Related Services bid.

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**AWARDING OF
M.S. CLEANING
SERVICES BID**

Motion by McCarthy, seconded by Deitrich, approving the bid for the contract for Middle School Cleaning, Janitorial, and Related Services, and award the contract to the lowest responsible bidder, Executive Building Services, Inc. as set forth below:

Amount Bid for Option B: Two Year Contract – July 1, 2013 to June 30, 2015

Amount Bid for 7/1/13 to 6/30/14: \$75,000.00

Amount Bid for 7/1/14 to 6/30/15: \$78,750.00

Executive Building Services, Inc.

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF LUNCH
PRICES FOR 2013-2014
SCHOOL YEAR**

Motion by McCarthy, seconded by Reiss, to approve lunch prices for the 2013-2014 school year per recommendation from Food Service Manager as follows:
(increases are in bold print).

	<u>2012-2013</u>	<u>2013-2014</u>		<u>2012-2013</u>	<u>2013-2014</u>
Elementary Student	\$2.15	\$2.25	Secondary Student	\$2.30	\$ 2.40
Breakfast	\$1.25	\$1.35	Breakfast (reduced)	\$.25	\$.30
Adult Lunch	\$3.25	\$3.35	Lunch (reduced)	\$.40	\$.40
Elem. Milk/Beverage	\$.70	\$.70	Second. Milk/Beverage	\$.80	\$.80
Ala Carte	(see list inserted in Permanent Minute Book)				

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**ADOPTION OF
RESOLUTION RE
APPROVING
FINANCIAL
INSTITUTIONS FOR
SCHOOL DISTRICT
2013-2014
SCHOOL YEAR**

Motion by McCarthy, seconded by Hartranft, to adopt the following resolution:

RESOLVED, that the Catasauqua Area School District authorize the following financial institutions to act as an approved depository for School District funds and/or temporary investments. The Catasauqua Area School District further authorizes the following recommended financial institutions to transfer any funds of deposit to any other school district account or to any other bank for the credit of the Catasauqua Area School District. And further authorizes the Superintendent and/or designee to enter into agreements, supplements or amendments to agreements to implement the foregoing of operation for the 2013-2014 school year.

**M & T Bank (Bonds – Paying Agent)
Pennsylvania Local Government Investment Trust (PLGIT)
First Niagara Bank N.A.**

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL/RENEWAL OF SERVICE CONTRACTS PREVIOUSLY APPROVED – FOR REFERENCE ONLY

*These service contracts have been previously approved – this information is being shown for reference only.

1. ***Service Provider:** BlendedSchools.net
Service: Online membership fee course management system – 500 users
Location: Catasauqua High School
Amount: \$17,647.00 – Year 2 of 3-year agreement (\$17,335.00)
original approval March 2012
(1.8% increases will occur in Years 2 and 3)
Term: July 1, 2013 - June 30, 2014
2. ***Service Provider:** Carbon-Lehigh Intermediate Unit #21
Service: PowerSchool Student Management System
For 2013-2014 School Year – Year 1 of 5-year agreement
Location: Districtwide
Amount: \$21,738.75 (based on rate of \$12.75/student and 1,705 students)
(same as last year – no change) original approval April 2013
Term: July 1, 2013 - June 30, 2014
3. ***Service Provider:** Edline LLC/DBA Blackboard Engage (SchoolWorld)
Service: Websites for District, Buildings, and Teachers
Web Hosting Services
Location: Districtwide
Amount: \$2,200.00 – includes anticipated 60% E-Rate discount
(same as last year – no change) original approval January 2013
Term: July 1, 2013 - June 30, 2014
4. ***Service Provider:** Gaggle.Net, Inc.
Service: Gaggle Student & Teacher E-mail/Web Hosting Service
Location: Districtwide
Amount: \$1,830.13 - includes anticipated 60% E-Rate Discounting
(\$1,860.12) original approval January 2013
Term: July 1, 2013 - June 30, 2014
5. ***Service Provider:** Lancaster Lebanon IU 13
Service: Microsoft PA Enrollment for Educational Solutions (EES)
Agreement
Location: Districtwide
Amount: \$8,705.70 (cost for 8/1/13 – 7/31/14)-based on FTE
(\$9,047.00) original approval June 2012
Term: August 1, 2013– July 31, 2014
(program years 3 through 5 ends 7/31/16)

APPROVAL/RENEWAL OF SERVICE CONTRACTS PREVIOUSLY APPROVED – FOR REFERENCE ONLY

*These service contracts have been previously approved – this information is being shown for reference only.

6. *Service Provider: PenTeleData
Service: Gigabit Network Connectivity to CLIU POP
Location: Districtwide
Amount: \$6,240.00 – includes anticipated 60% E-Rate Funding
(same as last year – no change) original approval January 2011
Year 3 of 5-year agreement
Term: July 1, 2013 - June 30, 2014
7. *Service Provider: Service Electric Cable TV & Communications
Service: Gigabit Ethernet and T-1 Connectivity (connection)
Location: Catasauqua Middle School and Catasauqua High School
Amount: \$7,200.00 – includes anticipated 60% E-Rate discounting
(same as last year – no change) original approval January 2013
Year 1 of 5-year agreement
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS Motion by McCarthy, seconded by Deitrich, approving the following property and/or service contracts as noted:

Authorize and direct the Vice President to execute on behalf of the school district, the following contracts:

1. Service Provider: Access PA Database Support Center
Service: Online access fee
Location: Catasauqua High School
Amount: \$295.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
2. Service Provider: Advanced Management Software LLC
Service: Annual BusTracks Software License/Support
Location: Transportation/Districtwide
Amount: \$4,300.00 (\$4,200.00)
Term: July 1, 2013 - June 30, 2014
3. Service Provider: Alert Solutions (BLI Messaging)
Service: Power Announcement Service (year 1 of 3)
Location: Districtwide \$2,018.75 based on 1615 students at
Amount: \$1.25 each (\$2,656.35)
Term: July 1, 2013 – June 30, 2014
4. Service Provider: Alternative Benefits Systems
Service: Estimate 35 Contracts x \$4/month and \$250 re-enrollment fee
Location: Districtwide
Amount: \$1,930.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

5. Service Provider: Asset , Inc.
Service: K-6 Science Modules
Location: Sheckler Elementary School and Catasauqua Middle School
Amount: (not to exceed) \$25,000.00 (\$24,795.00)
Term: July 1, 2013 - June 30, 2014
6. Service Provider: Assetworks
Service: Access to software for maintenance of fixed assets and inventory control
Location: Districtwide
Amount: \$1,350.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
7. Service Provider: Cambium Learning Sopris
Service: DIBELS Next Licenses
Location: Districtwide
Amount: \$1,657.50 (\$1,487.50)
Term: July 1, 2013 – June 30, 2014
8. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Driver Education Program
Location: Districtwide
Amount: \$2,000 (same as last year – no change)
Term: 2013-2014 School Year
9. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Internet Bandwidth Service Fee
Location: Districtwide
Amount: \$12,500.00 (estimated) – includes CLIU applied for E-Rate (\$12,350.00)
Term: Discounting for 2013-2014 school year
July 1, 2013 – June 30, 2014
10. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Discovery Education Video Streaming Service (Plus Version)
Location: Districtwide
Amount: \$1,208.80 (based on 1,511 students at \$.80/student and based on PBS contributing 50% of cost) (\$1,166.25)
Term: July 1, 2013 - June 30, 2014
11. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Redirected IP Addresses – 2013-2014 school year
Location: Districtwide
Amount: \$600.00 (12 @ \$50.00/each) (\$550.00 {11 @ \$50/each})
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

12. Service Provider: Carrier Corporation
Service: Preventative Maintenance and Operating Maintenance on 2 Water Chillers, 4 Water Pumps, and 2 Cooling Towers
Location: Catasauqua High School
Amount: \$4,364.00 (\$4,156.00)
Term: July 1, 2013 - June 30, 2014
13. Service Provider: Chrin Hauling, Inc.
Service: Trash Removal & Recycling
Location: Districtwide
Amount: \$1,749.53/month = Total \$20,994.38 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
14. Service Provider: Colonial Intermediate Unit #20
Service: CPE Tracker for 2013-2014 school year
Location: Districtwide
Amount: \$2,740.00 (includes possible increase) (\$2,560.00)
Term: July 1, 2013 - June 30, 2014
15. Service Provider: Communication Systems, Inc.
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems
Location: Sheckler Elementary School/District Administration Office
Amount: \$408.00 (\$367.20)
Term: July 1, 2013 - June 30, 2014
16. Service Provider: Communication Systems, Inc.
Service: Security system preventative maintenance
Location: Sheckler Elementary School/District Administration Office
Amount: \$1,260.00 (\$1,134.00)
Term: July 1, 2013 - June 30, 2014
17. Service Provider: Communication Systems, Inc.
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems
Location: Catasauqua Middle School
Amount: \$408.00 (\$367.20)
Term: July 1, 2013 - June 30, 2014
18. Service Provider: Communication Systems, Inc.
Service: Security system preventative maintenance
Location: Catasauqua Middle School
Amount: \$1,520.00 (\$1,368.00)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

19. Service Provider: Communication Systems, Inc.
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems
Location: Catasauqua High School
Amount: \$552.00 (\$496.80)
Term: July 1, 2013 - June 30, 2014
20. Service Provider: Communication Systems, Inc.
Service: Security system preventative maintenance
Location: Catasauqua High School
Amount: \$1,520.00 (\$1,368.00)
Term: July 1, 2013 - June 30, 2014
21. Service Provider: Crowder Jr. Company
Service: Annual Maintenance on Pumps
Location: Catasauqua High School
Amount: \$800.00 (\$425.00)
Term: July 1, 2013 - June 30, 2014
22. Service Provider: Culligan Water Conditioning Co.
Service: Preventative Maintenance/Water Softener System
Location: Sheckler Elementary School
Amount: \$714.00 (\$680.00)
Term: July 1, 2013 - June 30, 2014
23. Service Provider: The David Approach
Service: NetOp Advantage Program Renewal for Open License Period (250 licenses)
Location: Districtwide
Amount: \$1,330.00 (\$1,287.50)
Term: August 25, 2013 – August 25, 2014
24. Service Provider: J. C. Ehrlich Co., Inc.
Service: Preventative Pest Control Program
Location: Sheckler Elementary School
Amount: \$744.00 (\$720.00)
Term: July 1, 2013 - June 30, 2014
25. Service Provider: J. C. Ehrlich Co., Inc.
Service: Preventative Pest Control Program
Location: Catasauqua Middle School
Amount: \$1,320.00 (\$1,380.00)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

26. Service Provider: J. C. Ehrlich Co., Inc.
Service: Preventative Pest Control Program
Location: Catasauqua High School
Amount: \$1,500.00 (\$1,560.00)
Term: July 1, 2013 - June 30, 2014
27. Service Provider: eSm Solutions Corp. dba eSchoolMall
Service: Easy Purchase Software – Annual Hosting & Support Fee for district supply purchases
Location: Districtwide
Amount: \$3,412.00 (\$3,250.00)
Term: July 1, 2013 - June 30, 2014
28. Service Provider: EnviraHealth Corporation
Service: Microbial samples to be tested twice yearly, 60 samples per year/30 samples per testing/10 samples per school per testing (prices and conditions same as 2013-2014 agreement)
Location #1: Sheckler Elementary School/Administration Office
Amount: \$3,292.00
Location #2: Catasauqua Middle School
Amount: \$3,292.00
Location #3: Catasauqua High School
Amount: \$3,292.00
Total amount: \$9,876.00 per year (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
29. Service Provider: Environmental Abatement
Service: Asbestos Management Plan
Location: Districtwide
Amount: \$1,000.00 (same as last year – no change)
Term: July 1, 2013 – June 30, 2014
30. Service Provider: Faronics
Service: Maintenance Renewal on DeepFreeze (505 licenses)
Location: Districtwide
Amount: \$1,767.50 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
31. Service Provider: Food Service Solutions
Service: FSS – Point of Sale (POS) Phone Net Support and Software Upgrades
Location: Cafeteria
Amount: \$995.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

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|------------------------------|---|---------------------------------|
| 32. <u>Service Provider:</u> | Harris Computer Systems | |
| Service: | Financial Software | |
| Location: | Districtwide | |
| Amount: | \$24,025.39 (same as last year – no change) | |
| Term: | July 1, 2013 - June 30, 2014 | |
| | | |
| 33. <u>Service Provider:</u> | HealthWorks | |
| Service: | Medical Examiner Services | |
| Location: | Districtwide | |
| Amount: | \$5,304.00 (\$5,150.00) | |
| Term: | July 1, 2013 - June 30, 2014 | |
| | | |
| 34. <u>Service Provider:</u> | HealthWorks | |
| Service: | CASD Sports Physicals | |
| | a. on-site physician fee | \$150.00/hour |
| | b. Certified Registered Nurse Practitioner | \$ 75.00/hour |
| | <u>Transportation Testing</u> | |
| | a. DOT Urine Drug Screen Consortium Pool | \$18.00/employee |
| | b. NON DOT Urine Drug Screen Consortium Pool | \$18.00/employee |
| | c. Random DOT/NON DOT Urine Drug Screen | \$35.00/screen |
| | d. Breath Alcohol Testing | \$25.00/screen |
| | | (same as last year – no change) |
| Location: | Districtwide | |
| Term: | July 1, 2013 - June 30, 2014 | |
| | | |
| 35. <u>Service Provider:</u> | ImPACT Applications, Inc. | |
| Service: | Software via the Internet – includes 300 baseline tests
120 post-injury tests – technical support | |
| Location: | Athletics | |
| Amount: | \$500.00 (same as last year – no change) | |
| Term: | August 17, 2013 – August 17, 2014 | |
| | | |
| 36. <u>Service Provider:</u> | Howard Refrigeration & Air Conditioning Co. | |
| Service: | Preventative Maintenance on High School Ice Machine
& Alumni Field House | |
| Location: | Catasauqua High School/Catasauqua Middle School | |
| Amount: | \$395.00/year (this is per year for two (2) machines twice a year)
(same as last year – no change) | |
| Term: | July 1, 2013 - June 30, 2014 | |
| | | |
| 37. <u>Service Provider:</u> | IntegraOne | |
| Service: | Cisco SMARTnet on-site premium for WS-C4506
Per Quote #AAAQ20674 | |
| Location: | Districtwide | |
| Amount: | \$3,067.68 (per CoStars) (\$3,075.98) | |
| Term: | July 1, 2013 - June 30, 2014 | |

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

38. Service Provider: IntegraOne
Service: VMware Support and Subscription Basic per processor licensing-
1 Year – 12x5x4 business hours – for VMware vSphere
Enterprise Plus Edition – per Quote #AAAQ17635
6 processors @ \$440/each
Location: Districtwide
Amount: \$2,640.00 (6 @ \$440/each) (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
39. Service Provider: IntegraOne
Service: VMware Support and Subscription Basic
1 Year – 12x5x4 business hours for VMware VCenter
Server Standard per Quote #AAAQ17635
Location: Districtwide
Amount: \$629.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
40. Service Provider: IntegraOne
Service: Cisco SmartNet Onsite Premium for ASA Firewall 5520
and WS-C3560G-24TS-S per Quote #AAAQ20674 (Co-Stars)
Location: Districtwide
Amount: \$1,537.16 (\$1,102.24)
Term: July 1, 2013 - June 30, 2014
41. Service Provider: IntegraOne
Service: Barracuda Backup Server 390 – 1 Year Energizer Updates
\$404.10 per quote #AAAQ20409 Rev. 1
Barracuda Backup Server 390 – 1 Year Instant Replacement
\$494.10 per quote #AAAQ20409 Rev. 1
1 Year Barracuda Backup Server 390 Unlimited Cloud
Storage \$1,249.00 per quote #AAAQ20409 Rev. 1
Location: Catasauqua High School (serving entire district)
Amount: \$2,147.00 (\$1,650.00)
Term: July 20, 2013 – July 19, 2014
42. Service Provider: IntegraOne
Service: Technology Services Retainer (network/server infrastructure)
Location: Districtwide
Amount: \$5,200.00 (\$2,700.00)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

43. Service Provider: IntegraOne
Service: HP Support Plus 24 Service covering district's SAN/Blade Server Infrastructure
Location: Districtwide
Amount: \$7,450.00 (pre Co-Stars) (new this year)
Term: August 1, 2013 - July 31, 2014
44. Service Provider: Interstate Tax Service, Inc.
Service: Quarterly bill for Unemployment Compensation
Location: Districtwide
Amount: Est. \$779.24 based on number of employees per quarter (\$893.20)
Term: July 1, 2013 - June 30, 2014
45. Service Provider: Invo HealthCare Associates, Inc.
Service: Occupational Therapy
Location: Districtwide
Amount: \$59.00/hour for OT – plus mileage (\$58.00)
\$50.00/hour for COTA (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
46. Service Provider: i-Safe, Inc.
Service: License Subscription Gold
Location: Districtwide
Amount: \$313.20 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
47. Service Provider: Johnson Controls, Inc.
Service: Building management system – provide quarterly inspections of the system to ensure proper system operation, correct overridden points & frequent alarms as time permits, trend & access necessary points for corrective measures as time permits, phone support by technicians for minor service needs, includes all mileage
Location: Sheckler Elementary School
Amount: \$3,556.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
48. Service Provider: Johnson Controls, Inc.
Service: Building management system – provide quarterly inspections of the system to ensure proper system operation, correct overridden points & frequent alarms as time permits, trend & access necessary points for corrective measures as time permits, phone support by technicians for minor service needs, includes all mileage
Location: Catasauqua High School
Amount: \$4,714.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

49. Service Provider: Keeler Company, Inc.
Service: Provide water treatment, supplies & labor for water systems
Location: Catasauqua High School
Amount: \$2,595.00 (\$2,545.00)
Term: July 1, 2013 - June 30, 2014
50. Service Provider: MIDCOM Data Technologies, Inc. (two printers)
a. Service: IBM 1332 w/duplex Tenex printer service contract
b. Service: IBM INF1140 w/accessories Tenex printer service contract
Location: Administration Office
Amount: \$1,200.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
51. Service Provider: Mobile Lift
Service: Inspection & minor adjustment & service of aerial lift
Location: Districtwide
Amount: \$425.00 (\$400.00)
Term: July 1, 2013 - June 30, 2014
52. Service Provider: Modernfold
Service: Preventative maintenance on basketball backboards
Location: Sheckler Elementary School
Amount: \$500.00 (cycled)
Term: July 1, 2013 - June 30, 2014
53. Service Provider: Modernfold
Service: Preventative maintenance on divider wall
Location: Catasauqua Middle School
Amount: \$1,050.00 (\$975.00)
Term: July 1, 2013 - June 30, 2014
54. Service Provider: Modernfold
Service: Preventative maintenance on Bleachers
Location: Catasauqua Middle School
Amount: \$2,200.00 (cycled)
Term: July 1, 2013 - June 30, 2014
55. Service Provider: Modernfold
Service: Preventative maintenance on basketball backboards
Location: Catasauqua High School
Amount: \$4,300.00 (cycled)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

56. Service Provider: Modernfold
Service: Preventative maintenance on Bleachers
Location: Catasauqua High School
Amount: \$4,500.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
57. Service Provider: Ohiopyle Prints, Inc.
Service: Royalty Agreement use School Marks for marketing, manufacturing, and distribution of apparel and accessories sold to retailers and consumers
Location: Catasauqua High School – Athletics
Amount: \$-0- payment will be made to school based on 7% of net sales invoiced to OP's customers each quarter (same as last year – no change)
Term: May 14, 2013 – May 13, 2014 (will renew automatically)
58. Service Provider: Otis Elevator
Service: Full preventative maintenance service (3 units)
Location #1: Sheckler Elementary School
Amount: \$1,220.00 (same as last year – no change)
Location #2: Catasauqua Middle School
Amount: \$1,220.00 (same as last year – no change)
Location #3: Catasauqua High School
Amount: \$1,220.00 (same as last year – no change)
Total amount: \$3,660.00 per year (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
59. Service Provider: Penn State University
Service: PennLink Service - 2013-2014 School Year
Location: District Office
Amount: \$50.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
60. Service Provider: Professional Software for Nurses, Inc.
Service: Annual support/maintenance contract renewal module records
Location: Districtwide school buildings
Amount: \$851.00 (\$913.50)
Term: September 1, 2013 – August 31, 2014
61. Service Provider: Safety Kleen
Service: 26 week service charge parts washer
Location: Catasauqua Middle School
Amount: \$554.42 (\$504.72)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

62. Service Provider: Service Electric Cable TV & Communications
Service: Maintenance charge for Complete Fiber Optic Ring
District Owned Fiber
Location: Districtwide
Amount: \$1,200.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
63. Service Provider: Siemens
Service: Building management systems/provide quarterly inspections of the system to ensure proper system operation & technical assistance
Location: Catasauqua Middle School
Amount: \$6,063.00 (\$5,830.00)
Term: July 1, 2013 - June 30, 2014
64. Service Provider: Simplex Grinnell LP
Service: Annual fire alarm inspection & monitoring
Location: Sheckler Elementary School
Amount: \$2,157.00 (\$2,057.00)
Term: July 1, 2013 - June 30, 2014
65. Service Provider: Simplex Grinnell LP
Service: Annual fire alarm system inspection & maintenance
Location: Catasauqua Middle School
Amount: \$2,972.00 (\$2,892.00)
Term: July 1, 2013 - June 30, 2014
66. Service Provider: Simplex Grinnell LP
Service: Annual fire alarm system inspection & maintenance
Location: Catasauqua High School
Amount: \$5,191.00 (\$5,091.00)
Term: July 1, 2013 - June 30, 2014
67. Service Provider: Simplex Grinnell LP
Service: (1) 5 lb. ABC Dry Chemical extinguisher maintenance
Location: Sheckler Elementary School
Amount: \$32.00 (\$32.00 each) (cycled)
Term: July 1, 2013 - June 30, 2014
68. Service Provider: Simplex Grinnell LP
Service: (1) 10 lb. ABC Dry Chemical extinguisher maintenance
Location: Sheckler Elementary School
Amount: \$39.00 (\$39.00 each) (cycled)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

69. Service Provider: Simplex Grinnell LP
Service: (2) 10 lb. ABC Dry Chemical extinguisher maintenance
Location: Catasauqua Middle School
Amount: \$78.00 (\$39.00 each) (\$39.00 each = \$546.00 – for 14 last year)
Term: July 1, 2013 - June 30, 2014
70. Service Provider: Simplex Grinnell LP
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection
Location: Sheckler Elementary School Cafeteria
Amount: \$189.00 (\$180.00)
Term: July 1, 2013 - June 30, 2014
71. Service Provider: Simplex Grinnell LP
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection
Location: Catasauqua Middle School Cafeteria
Amount: \$189.00 (\$180.00)
Term: July 1, 2013 - June 30, 2014
72. Service Provider: Simplex Grinnell LP
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection
Location: Catasauqua High School Cafeteria
Amount: \$189.00 (\$180.00)
Term: July 1, 2013 - June 30, 2014
73. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 36 portable fire extinguishers
Location: Sheckler Elementary School/District Administration Office
Amount: \$76.00 (\$2.00/unit) (\$2.00/unit = \$82.00 – for 41 last year)
Term: July 1, 2013 - June 30, 2014
74. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 28 portable fire extinguishers
Location: Catasauqua Middle School
Amount: \$56.00 (\$2.00/unit) (same as last year – no change)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

75. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 38 portable fire extinguishers
Location: Catasauqua High School
Amount: \$76.00 (\$2.00/unit) (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
76. Service Provider: Simplex Grinnell LP
Service: Annual sprinkler system inspection, fire pump full flow test, and backflows inspection
Location: Catasauqua High School
Amount: \$1,195.00 (\$1,165.00)
Term: July 1, 2013 - June 30, 2014
77. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 35 portable fire extinguishers located in district buses
Location: Catasauqua Middle School – Transportation Lot
Amount: \$70.00 (\$2.00/unit) (\$2.00/unit = \$54.00 – for 27 last year)
Term: July 1, 2013 - June 30, 2014
78. Service Provider: Simplex Grinnell LP
Service: (7) 5 lb. ABC Dry Chemical extinguisher maintenance
Location: Catasauqua Middle School – Transportation Lot
Amount: \$224.00 (\$32.00/unit) (\$32.00/unit = \$352.00 – for 11 last year)
Term: July 1, 2013 - June 30, 2014
79. Service Provider: Simplex Grinnell LP
Service: Annual inspection of kitchen suppression system in April, tank removal
in November, tank storage, blow off caps and
up to 3 links at inspection
Location: Alumni Field concession stand
Amount: \$180.00 (\$175.00)
Term: July 1, 2013 - June 30, 2014
80. Service Provider: Simplex Grinnell LP
Service: Master clock system test & inspection
Location: Sheckler Elementary School
Amount: \$1,457.00 (cycled)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

81. Service Provider: Simplex Grinnell LP
Service: Master clock system test & inspection
Location: Catasauqua Middle School
Amount: \$1,726.00 (cycled)
Term: July 1, 2013 - June 30, 2014
82. Service Provider: Simplex Grinnell LP
Service: Master clock system test & inspection
Location: Catasauqua High School
Amount: \$1,953.00 (\$1,896.00)
Term: July 1, 2013 - June 30, 2014
83. Service Provider: Simplex Grinnell LP
Service: PA/Sound & communications test & inspection
Location: Sheckler Elementary School
Amount: \$2,172.00 (N/A – new building)
Term: July 1, 2013 - June 30, 2014
84. Service Provider: Simplex Grinnell LP
Service: PA/Sound & communications test & inspection
Location: Catasauqua Middle School
Amount: \$2,556.00 (cycled)
Term: July 1, 2013 - June 30, 2014
85. Service Provider: Simplex Grinnell LP
Service: PA/Sound & communications test & inspection
Location: Catasauqua High School
Amount: \$2,856.00 (\$1,101.00)
Term: July 1, 2013 - June 30, 2014
86. Service Provider: Tremco
Service: Inspect & minor patching & repair to roof
Location: Sheckler Elementary School
Amount: \$1,150.00 (\$1,000.00)
Term: July 1, 2013 - June 30, 2014
87. Service Provider: Tremco
Service: Inspect & minor patching & repair to roof
Location: Catasauqua Middle School
Amount: \$500.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

88. Service Provider: Tremco
Service: Inspect & minor patching & repair to roof
Location: Catasauqua High School
Amount: \$500.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
89. Service Provider: TSA Consulting Group, Inc.
Service: Fiscal Year Compliance Edge Service
Location: Districtwide
Amount: \$2 per person – estimated 50 participants per month \$1,200.00
(same as last year – no change)
Term: July 1, 2013 - June 30, 2014
90. Service Provider: Tuway
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment
Location: Sheckler Elementary School/District Administration Office
Amount: \$3,150.00 (N/A – new building)
Term: July 1, 2013 - June 30, 2014
91. Service Provider: Tuway
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment
Location: Catasauqua Middle School
Amount: \$3,600.00 (\$3,150.00)
Term: July 1, 2013 - June 30, 2014
92. Service Provider: Tuway
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment
Location: Catasauqua High School
Amount: \$1,750.00 (same as last year – no change)
Term: July 1, 2013 - June 30, 2014
93. Service Provider: Western Pennsylvania School for the Deaf
Service: Transportation
Location: Transportation from Camp Hill to Pittsburgh campus
Amount: \$5,000 per child (same as last year – no change)
Term: July 1, 2013 – June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

94. <u>Service Provider:</u>	Winters
Service:	Generator Preventative Maintenance
Location #1:	Sheckler Elementary School
Amount:	\$613.00 (\$600.00)
Location #2:	Catasauqua Middle School
Amount:	\$613.00 (same as last year – no change)
Location #3:	Catasauqua High School
Amount:	\$1,133.00 (same as last year – no change)
Total Amount:	\$2,359.00 (\$2,346.00)
Term:	July 1, 2013 – June 30, 2014

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
SCHOOL DISTRICT
AUDITOR
ENGAGEMENT
PROPOSAL**

Motion by McCarthy, seconded by Berrigan, approving the engagement proposal to provide yearly financial audit services for the years ending June 30, 2013, 2014, and 2015 as follows:

France, Anderson, Basile and Company, P.C., Certified Public Accountants

Year ending June 30, 2013	not to exceed \$16,500
Year ending June 30, 2014	not to exceed \$17,000
Year ending June 30, 2015	not to exceed \$17,500

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**PERSONNEL
MATTERS -
2012-2013 and
2013-2014**

Motion by McCarthy, seconded by Berrigan, approving personnel for the 2012-2013 and 2013-2014 school years as noted:

A. Nomination for Appointment**1. Kyle Rusnock**

Status:	Head Cross Country Coach
Assignment:	Catasauqua High School Athletics
Rate of Pay:	\$3,510
Effective:	Immediately for the 2013-2014 school year

PERSONNEL MATTERS – 2012-2013 AND 2013-2014 SCHOOL YEARS (continued)**B. Appointment of Extra-Curricular Positions – 2013-2014 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2013-2014 school year:

<u>Name</u>	<u>Positions</u>	<u>Stipend</u>
1. David Burkner	Assistant Cross Country Coach	\$1,889
2. Sharon Seritsky	M.S. Student Activities Coordinator	\$884
3. Lisa Roth	M.S. Scholastic Bowl Co-Coach	\$479.50
4. Kevin Karchner	M.S. A-V Co-Coordinator	\$547.34
5. Jonathan Kiefer	M.S. A-V Co-Coordinator	\$547.34
6. Amy Dymond-Jones	M.S. A-V Co-Coordinator	\$547.34
7. Robert Fahringer	Drama Society Coach	\$2,627
8. Robin Rader	Student Council Advisor	\$2,215
9. Robert Fahringer	Class Plays Director	\$3,248
10. Todd Richards	Facility Manager of Athletics & Extra-Curricular Activities	\$3,451
11. Joseph Roth	Assistant Boys' Soccer Coach	Volunteer
12. Kori Rusnock*	Assistant Football Cheering Coach	\$1,000
13. Dessa Winch*	Assistant Football Cheering coach	Volunteer
14. Stephanie Remington	Assistant Girls' Basketball Coach	\$3,520
15. Brittany Thomas	Assistant Girls' Basketball Coach	\$3,520
16. Matthew Hamscher*	Assistant Football Coach	Volunteer

*Pending receipt of required employment forms

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
PLANNED COURSE OF
STUDY – 2013-2014
SCHOOL YEAR
HIGH SCHOOL
PRE-CALCULUS
HONORS**

Motion by McCarthy, seconded by Deitrich, approving the following planned courses of study for the 2013-2014 school year as listed:

High School Pre-Calculus (Honors)**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
PLANNED COURSE OF
STUDY – 2013-2014
SCHOOL YEAR
HIGH SCHOOL
PRE-CALCULUS
COLLEGE PREP**

Motion by McCarthy, seconded by Deitrich, approving the following planned courses of study for the 2013-2014 school year as listed:

High School Pre-Calculus (College Prep)**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
CATASAUQUA HIGH
SCHOOL READING
LIST FOR 2013-2014
SCHOOL YEAR**

Motion by Deitrich, seconded by Berrigan, approving the 2013-2014 Catasauqua High School reading list.

ROLL CALL VOTE

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, and Panto aye; Berrigan nay, McCarthy nay, Naegel nay, and Reiss nay. Four (4) nays. Motion defeated.

**SECOND REVISION
READING -
POLICY #708
PUBLIC USE OF
SCHOOL FACILITIES
ATTACHMENT B**

Motion by McCarthy, seconded by Deitrich, approving the second revision reading of the following policy:

Section: GENERAL AREA
Policy #: #708
Title: Public Use of School Facilities – Attachment B

Policy inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO
PARTICIPATE IN
FREE & REDUCED
PRICE LUNCH
PROGRAM - 2013-2014
SCHOOL YEAR**

Motion by Deitrich, seconded by McCarthy, granting approval to participate in the Free & Reduced Price Lunch Program for the school year 2013-2014.

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF SENIOR
STUDENT TO
ATTEND YEAR AT
CATASAUQUA HIGH
SCHOOL 2013-2014
SCHOOL YEAR**

Motion by McCarthy, seconded by Reiss, granting approval to allow the following student to start and finish the 2013-2014 school year, no tuition required, and student must provide their own transportation to and from school as follows and as per school district policy:

Kayla E. Stauffer Catasauqua High School 12th Grade
Moved to: 2196 Catasauqua Road, Bethlehem, PA 18018

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPOINTMENT OF
STUDENT
REPRESENTATIVES (2)
TO THE BOARD OF
SCHOOL DIRECTORS
2013-2014
SCHOOL YEAR**

Motion by McCarthy, seconded by Deitrich, approving the appointment of the following as the two (2) Student Representatives to the Board of School Directors for the 2013-2014 school year.

Janae Matos
Rachel Sell

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
STUDENT
REPRESENTATIVES
TO CATASAUQUA
BOROUGH COUNCIL**

Motion by McCarthy, seconded by Deitrich, approving the appointment of the following as the Catasauqua Area School District 12th grade student representatives to Catasauqua Borough Council for the 2013-2014 school year.

**Megan Hahn
Katie Reingruber**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
STUDENT
REPRESENTATIVES
TO NORTH CATASAUQUA
BOROUGH COUNCIL**

Motion by McCarthy, seconded by Deitrich, approving the appointment of the following as the Catasauqua Area School District 12th grade student representatives to North Catasauqua Borough Council for the 2013-2014 school year.

**Cecilia Ramirez
Matthew Trust**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO
ATTEND – CONFS.,
SEMINARS, ETC.**

Motion by McCarthy, seconded by Deitrich, granting approval to the following to attend conferences, seminars, etc., as listed:

- | | |
|--------------------------------|--|
| 1. <u>Name of Employee(s):</u> | David Knerr, School Solicitor |
| Dates Requested: | July 11 & 12, 2013 |
| Conference Title: | School Solicitors' Symposium |
| Sponsored By: | PSBA |
| Location: | Penn Stater Conference Center, State College, PA |
| Estimated Mileage: | \$203.40 |
| Lodging: | \$165.00 |
| Meals: | \$30.00 |
| Registration: | \$375.00 |
| Estimated Cost to District: | \$773.40 (w/o mileage = \$570.00) |

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO
ADVERTISE DATES
OF BOARD MEETINGS
2013-2014 SCHOOL YEAR**

Motion by Berrigan, seconded by Deitrich, approving board request as follows:

Approval of Schedule of Board Meetings 2013-2014 School Year

**CATASAUQUA AREA SCHOOL DISTRICT
BOARD OF DIRECTORS – MEETING DATES
JULY 2013 – JUNE 2014 SCHOOL YEAR**

In accordance with provisions of Act 175 of 1974, the school district must publish and advertise a schedule of Public School Board meetings for each fiscal school year. The adopted schedule as listed below is for the fiscal year beginning July 1, 2013 and ending June 30, 2014. Regular board meetings are scheduled for the first Tuesday of each month and also on the Monday following the first Tuesday of each month and will be held in the District Administration Office Board Room, 201 North 14th Street, Catasauqua, PA (exceptions are so noted) at 7:00 P.M. prevailing time. The school district reserves the right to make changes in this schedule if circumstances require.

July	No First Tuesday Board Meeting Board Meeting	July 8, 2013
August	Board Meeting Board Meeting	August 6, 2013 August 12, 2013
September	Board Meeting Board Meeting	September 3, 2013 September 9, 2013
October	Board Meeting Board Meeting	October 1, 2013 October 7, 2013
November	Board Meeting Board Meeting to be held at Lehigh Career & Technical Institute, 4500 Education Park, Schnecksville, PA Board Meeting	November 7, 2013 (Thursday) November 11, 2013
December	No First Tuesday Board Meeting Board Meeting	December 5, 2013 (Thursday)
January	Board Meeting Board Meeting	January 7, 2014 January 13, 2014
February	Board Meeting Board Meeting	February 4, 2014 February 10, 2014
March	Board Meeting Board Meeting	March 4, 2014 March 10, 2014
April	Board Meeting Board Meeting	April 1, 2014 April 7, 2014
May	Board Meeting Board Meeting	May 6, 2014 May 12, 2014
June	Board Meeting Board Meeting	June 3, 2014 June 9, 2014

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**ADOPTION OF
RESOLUTION RE
FEDERAL AND STATE
REGULATIONS RE
EQUAL OPPORTUNITY
EMPLOYER**

Motion by McCarthy, seconded by Deitrich, to adopt the following resolution for the 2013-2014 school year:

RESOLUTION - EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Catasauqua Area School District that no person shall be subjected to unlawful discrimination on the ground of race, color, age, creed, religion, sex/gender, sexual orientation, ancestry, national origin, handicap/disability, familial status, genetic information, or any other legally protected classification with respect to any of its programs or activities or in the employment of any personnel. Sexual harassment or harassment relating to an individual's race, color, age, creed, religion, sex/gender, sexual orientation, ancestry, national origin, handicap/disability, familial status, genetic information, or any other legally protected classification is a form of unlawful discrimination and is expressly prohibited under the School District's policy. The School Board has adopted procedures for filing complaints of unlawful discrimination/harassment with the School District and the School District's investigation and disposition of those complaints. If you would like to obtain a copy of the complete nondiscrimination policy, including the complaint procedures, please contact the Superintendent, 201 N. 14th Street, Catasauqua, PA 18032, phone 610-264-5571. The Superintendent is the District's Compliance Officer for all nondiscrimination requirements (503/504-Title VI-Title VII-Title IX-ADA Coordinator). The nondiscrimination policy and complaint procedures are also available on the District's web site: www.cattysd.org

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

NEW BUSINESS

1. Sally J. Reiss
 - A. Asked if we weed and feed – Bill Gasper stated we switched out cutting at high school for one weed treatment

INFORMATION ITEMS

1. Wayne Karess
 - A. All machines being updated to upgraded 2010 Office
2. Duane Deitrich
 - A. Proud of budget we just passed – no furloughs
 - B. Thanks to Administration – no significant program decreases
3. David Ascani
 - A. Appreciates board support
4. Dawn Berrigan
 - A. Was not able to attend LCTI meeting and Christine Naegel was not able to attend either.
5. David Knerr
 - A. Executive Session is needed at this meeting

NEXT SCHOOL BOARD/COMMITTEE MEETING DATE(s)**No First Tuesday board meeting in July**

A. Monday, July 8, 2013 7:00 P.M. School Board Meeting

B. Thursday, July 11, 2013 6:00 P.M. Special School Board Meeting

All meetings listed above will be held in the District Administration Office Board Room.

At this time, 7:45 P.M., the school board met in Executive Session from 7:45 P.M. to 8:30 P.M.

School board reconvened back to regular meeting at 8:30 P.M.

**APPROVAL OF
SPECIAL EDUCATION
SETTLEMENT &
RELEASE FOR
STUDENT #11482**

Motion by McCarthy, seconded by Berrigan, to accept Special Education Settlement agreement and release for student #11482 in the form presented at the meeting.

ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

ADJOURNMENT

Motion by Hartranft, seconded by Deitrich, to adjourn meeting.
Meeting adjourned at 8:35 P.M.

Respectfully submitted,

Sally J. Reiss
Secretary